

Graduation Confirmation Form

IN ORDER FOR A STUDENT TO PARTICIPATE IN THE CEREMONY, this form must be signed by the *senior and parent* and returned to Dr. McGhee.

Return this form to Mrs. Hendricks in Dr. McGhee's office on C-hall by Tuesday, April 22, 2008.

Graduation is an exciting time for our graduates and their families. It is our culture's rite of passage into adulthood. This should be a joyous occasion, but also a dignified one. In order to have an appropriate ceremony certain rules exist. **Failure to abide by the rules will result in the student being removed from the ceremony.**

Seniors have been given a complete description of policies. Parents should ask to see that document. The following is an outline of those policies:

Senior balance due to Herff Jones (April 25): This amount includes a \$25.00 (twenty-five) graduation fee which is used to prepare your graduation documents (diplomas, etc.) and must be paid by April 25.

Indebtedness (Friday, May 16; 3:30 p.m.): In order to participate in the ceremony, seniors must clear any indebtedness excluding textbooks by May 16, 3:30 p.m. This includes such items as band fees, library charges, etc. Textbooks must be returned the day of senior exams. Seniors owing for school items will not be allowed to practice or march at graduation.

Graduation Pictures and Practice (Thursday, May 22 @ 8:30 a.m.):

Seniors must arrive at 8:30 a.m. on May 22 whether or not they plan to have pictures taken. Cap and gown graduation pictures will be taken at **8:30 a.m. on May 22. Seniors must be dressed in clothes that they will wear to graduation at 8:30 a.m. whether or not they will stand in the group photo.** There is no charge to stand in the group picture. Picture price information for group and for individual packages will be available at a later date.

Graduation practice follows the graduation photo. **Do not leave school after pictures are taken!**

Practice will end between 12:30 or 1:00 p.m. **IF** seniors are cooperative and follow directions quietly and quickly. If not, we'll be there a long, long time.

Practice is mandatory. Students who fail to attend practice will not participate in the ceremony.

If a student is delayed due to extreme circumstances such as a car accident or medical emergency, he/she **must provide proof** to Dr. McGhee of such circumstances. Every effort must be made to contact the school as soon as possible.

A senior who is disruptive in the graduation practice will be dismissed and directed to return with his/her parents prior to graduation for a conference with Dr. McGhee. A determination as to the student's ability to participate in the ceremony will be made during that meeting.

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Graduation Ceremony (May 23): Please note the following:

Report time is **7:00 p.m.** Being late jeopardizes the student's participation in the ceremony. Seniors must park on the faculty parking lot/bus loading side of the building and report to the cafeteria. Please arrive early enough that parking does not become an issue. **Only seniors are allowed in the cafeteria.**

Seniors should report dressed for graduation, but hand-carry your cap, gown, stole, and tassel.

Seniors will not be allowed to leave the cafeteria except under the supervision of a faculty member.

Bad Weather: If weather makes it impossible to conduct the ceremony on Friday, May 23, the ceremony will be postponed until 10:00 a.m. Saturday, May 24. If weather continues to be a problem, the ceremony will be postponed until 8:00 p.m. Saturday, May 24. **You and your family should plan trips, plane tickets, etc. accordingly!**

Dress Code

Seniors who are not dressed in full compliance with the dress code will not participate in the ceremony.

Male

Cap
Gown
Stole
Dress **white and dark tie**
Dark dress pants
Dark dress shoes and socks

Female

Cap
Gown
Stole
Dress
Black dress shoes

(Seniors who have problems obtaining the above should see Ms. Hanzel or Mr. Macias in the counseling office **no later than Monday, May 19.**)

A senior who does not comply with the dress code for graduation or who is disruptive to the point of interfering with the ceremony will be dismissed. The dismissed senior will not be allowed in the stadium and will not have their name called out at graduation.

By signing below, the parent and senior indicate they understand and agree to abide by the expectations outlined above:

_____/_____
Student's Signature Date

Student's Name Printed

_____/_____
Parent's Signature Date

Parent's Name Printed

A large empty rectangular box with a thin black border, occupying the majority of the page below the header. This box is likely intended for a signature or stamp.